



County of Los Angeles

CHIEF ADMINISTRATIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION • LOS ANGELES, CALIFORNIA 90012
(213) 974-1101
<http://cao.co.la.ca.us>

DAVID E. JANSSEN
Chief Administrative Officer

Board of Supervisors
GLORIA MOLINA
First District

YVONNE BRATHWAITE BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

August 19, 2003

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

APPROVE CONTRACT FROM THE CALIFORNIA DEPARTMENT OF EDUCATION (ALL DISTRICTS) (3-VOTES)

JOINT RECOMMENDATION OF THE CHIEF ADMINISTRATIVE OFFICE AND THE CHILD CARE PLANNING COMMITTEE THAT YOUR BOARD:

1. Approve and instruct the Chair to sign the attached contract (Attachment A) with the California Department of Education (CDE) in the amount of \$319,356, for the period beginning July 1, 2003 through June 30, 2004. These funds are to support ongoing local child care planning efforts of the Child Care Planning Committee (Planning Committee), which is staffed by the Office of Child Care, within the Service Integration Branch of the Chief Administrative Office.
2. Adopt the attached resolution (Attachment B) to authorize the Chief Administrative Officer, or his designee, to act as the agent for the County to execute attached Federal certifications regarding lobbying, debarment, suspension, a drug-free workplace, other forms attached, as well as any amendments as may be deemed necessary to implement this contract.
3. Authorize the Planning Committee, with staff support from the Office of Child Care, to implement the contract.

PURPOSE OF RECOMMENDED ACTION

Acceptance of this contract will support the ongoing implementation of local child care planning activities mandated in the California Education Code, Sections 8499-8499.7. The Education Code mandates that local child care and development planning councils provide a forum for the identification of local priorities for child care services and the development of policies to meet these needs.

The Education Code defines a number of specific tasks for local child care planning councils, including:

- Operating within the parameters of the Education Code, including the appointment of its members by the Board of Supervisors and the County Superintendent of Schools:
 - The 2003-04 membership slate will be presented to the Board for endorsement. As required by the Education Code, 20 percent of the members are drawn from each of the following five categories: 1) Child Care Consumers; 2) Child Care Providers; 3) Public Agencies; 4) Community Representatives; and 5) Discretionary Appointees.
- Conducting a Countywide child care needs assessment at least once every five years:
 - In August 2000, your Board and the County Superintendent of Schools endorsed the Planning Committee's Child Care Needs Assessment. Recognizing the change in economic and demographic realities, the Planning Committee has launched an interim update to the 2000 needs assessment.
- Preparing a comprehensive County plan to address the needs identified in the 2000 needs assessment:
 - The Planning Committee has developed a 10-year Strategic Plan for Child Care and Development in Los Angeles County. The Plan will be submitted to your Board and the County Superintendent of Schools for final adoption.
- Designing a system to consolidate the waiting lists of local CDE-funded child development programs:
 - The Planning Committee implemented the Los Angeles County Centralized Eligibility List (CEL) pilot project which is administered by the Office of Child Care within the Chief Administrative Office, Service Integration Branch. The CEL database currently contains approximately 80,000 child records and is used by 12 CDE-funded contractors. Additional CDE-funded contractors will be added in the coming year.

In addition, the Planning Committee, with staff support from the Office of Child Care, is overseeing the Investing in Early Educators Program. This Program provides cash stipends available to persons who are completing additional college level coursework while working directly with children at least 20 hours per week in CDE-funded child development centers. Since spring 2002, over 1,600 stipends totaling more than \$4 million, have been awarded which included more than 800 bilingual bonuses. An

additional 1,400 stipends which include 880 bilingual bonuses are currently being processed for issuance by September 2003.

The work of the Planning Committee supports the County's Strategic Plan, Goal 3 on Organizational Effectiveness and, Goal 5 on Children and Families' Well-being. The Planning Committee members represent the ethnic, programmatic, and geographic diversity of Los Angeles County. The Planning Committee is an effective conduit for information between the CDE/Child Development Division (CDD) and service providers in Los Angeles County. The Planning Committee promotes a Countywide perspective on child care issues, and plays a unique role in providing leadership on these issues.

JUSTIFICATION

Formal approval of this contract by your Board is required to receive financial support from CDE/CDD. The period covered by this contract is July 1, 2003 through June 30, 2004. The County recently received the contract from CDE in July 2003.

FISCAL IMPACT

This action will provide \$319,356 to fund the operations of the Planning Committee, including salaries and employee benefits for staff in the Office of Child Care; consultant services; equipment; materials development, printing, and distribution; and travel and training. Planning Committee members serve as uncompensated volunteers. Parent representatives who incur child care costs in order to participate in Planning Committee meetings receive a \$35 stipend. Similarly, members who are licensed family child care providers, and who incur substitute caregiver costs in order to participate in monthly meetings, are eligible for a \$50 stipend.

FINANCING

This contract has a maximum reimbursable amount of \$319,356 and a Maintenance of Effort requirement (net County cost) of \$64,000. Funding is included in the Chief Administrative Office Fiscal Year 2003-04 Adopted Budget.

FACTS AND PROVISIONS

The Planning Committee has been operating under contract with CDE since 1995.

IMPACT ON CURRENT SERVICES

The mission of the Planning Committee is to engage parents, child care providers, allied organizations, the community, and public agencies in collaborative planning efforts to improve the overall child care infrastructure of Los Angeles County, including the quality, continuity, affordability, and accessibility of child care and development services for all families.

To advance its mission in the coming year, the Planning Committee will:

- Begin implementation of the 10-year Strategic Plan for Child Care and Development in Los Angeles County, following approval by your Board and the County Superintendent of Schools;
- Support development of Universal Access to Preschool and Early Care and Education initiative of the First 5 LA Commission;
- Implement an additional cycle of the Investing in Early Educators Program;
- Expand the use of the CEL to more CDE-funded contractors;
- Complete an updated Needs Assessment of early care and education and supervised school-age enrichment services in Los Angeles County; and
- Facilitate the expansion of child development services to children with disabilities and other special needs.

CONCLUSION

Two signed copies (original signatures are required) of the contract and resolution should be returned to:

- Chief Administrative Office Service Integration Branch, Office of Child Care, 222 South Hill Street, 5th Floor, Los Angeles, CA 90012. Copies will be forwarded to the California Department of Education, as required.

Respectfully submitted,

DAVID E. JANSSEN
Chief Administrative Officer

BONNIE BAILER, Chair
Child Care Planning Committee

DEJ:ASD
KMS:sg

Attachments (5)

c: Executive Officer, Board of Supervisors
Barbara Gould, County Counsel
Auditor-Controller

The Honorable Board of Supervisors
August 19, 2003
Page 5

Board Letters-memos/LPC 2003-04 contract Board letter